

To Math 111 instructors:

Notice: (1) Beginning Fall 2017, Math 50 is designated Math 101. The algebra sequence is now Math 111, 101, 52, and 20. There is some reorganization of the material among Math 111, 101, and 52. (2) Note that *calculators are no longer allowed* in Math 111. (3) Please see the Math 111 course outline that is currently on CurricUNET (Effective Term: Fall 2016). This outline is being used at YC beginning Fall 2017.

- Department website: <<http://ms.yccd.edu/math>>.
- To find any course outline, go to CurricUNET <<http://yccd.curricunet.com>> or to the Department website. Please look at the course outlines, for they are the principal guides for the courses.
- Please observe the following when you prepare your syllabuses.
 - Include the Course Objectives (CO) and the Course Student Learning Outcomes (SLO).
 - * CO: go to CurricUNET.
 - * SLO: go to <<https://ms.yccd.edu/course-slos>> or tracdat: <<https://yccd.tracdat.com>>.
 - Please file a copy of your syllabus with the division office.
 - If you need a textbook or other instructor resources, please contact asap
 - Wdln: Matt Clark <mclark@yccd.edu>;
 - Yuba: Kristi Page <kpage@yccd.edu>.

Also, the Department website is a good resource for you and your students.

- **Textbook:** Charles P. McKeague and Kate Duffy Pawlik, *Prealgebra*, XYZ Textbooks, San Luis Obispo (2014). ISBN-13: 978-1-936368-66-2.

Textbook sections to be covered:

(The Math 111 course outline that is currently on CurricUNET will not be implemented until Fall 2017. That outline is a subset of what we need to cover now until the new Math 101 and 52 are in place in CurricUNET. Until then, please cover the contents that are described here.)

Section	Note	Section	Note
R.1–R.7	Optional	6.4, 6.6	Optional
1.1–1.6		7.1, 7.2	
2.1–2.9		7.3	Optional
3.1–3.5		8.1, 8.2	
4.1–4.7		8.3, 8.4	Optional
5.1–5.5		9.1–9.4	Optional
6.1–6.3, 6.5		10.1–10.5	

N.B. Be sure to cover the associative, commutative, distributive, identity, and inverse properties; see the course outline.

- **Calculator** use is *not permitted*.
- There is a **district-wide common final exam** in the fall and spring. There is no common final exam in the summer or intersession; however, it would be a very good idea to pattern the summer or intersession final exam after the common final exam.
 - It is assumed that students will *not* have the use of a calculator during the final exam.
 - If you are going to allow your students to use scratch paper, you should provide the scratch paper and collect it.

- You should ensure that all of the topics listed are covered and you should hold your students responsible for the material regardless of whether the topics are on the final exam.
- **Previous common final exams** for you and your students are available at <http://ms.yccd.edu/downloads.aspx#samplefinals>. These exams provide an example of the types of problems the students may expect and give an indication of the length of the exam. *Only these Math Department final exams may be distributed to the students.* However, an instructor may write his own review test or sample test.
- Usual course grading scheme (%):
 - A: 90–100 B: 80–89 C: 70–79 D: 60–69 F: 0–59
 - The final exam shall account for at least 25% of the grade.
 - No more than 20% of the course grade may be derived from multiple-choice questions (including online homework).

If you have any questions, please contact

Wdln: Lewis Felver lfelver@yccd.edu or Yuba: Mukta Sharma msharma@yccd.edu.